

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 27 th August 2020	Ref No: 261
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: For Publication	
Title/Subject matter: to Undertake Refurbishment to the Gym and Changing rooms roof at Radcliffe Leisure Centre	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No

Details of Operational Decision Taken [with reasons]:

An opportunity for a Request for Quotation was placed on the procurement portal, The Chest in accordance with Contract Procedure Rule 4.1 with three organisations submitting bids by the required closing date. Following evaluation and scoring of the submitted tenders it is recommended that:

D Shawcross Roofing Ltd



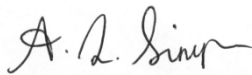
244 Warrington Road
Abram
Wigan
WN2 5RQ

Is accepted as the supplier providing best overall value to the Council.

See attached note for details



261 Operational
Decision - Refurbish

Decision taken by:	Signature:	Date:
Assistant Director - Operations		16/09/2020
Executive Director - Operations		22/09/2020
Members Consulted [see note 1 below]		
Cabinet Member/Chair		19/10/2020

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**